

**FORM 20-A**

**CHECKLIST FOR PRELIMINARY PLATS**  
**PARISH OF LIVINGSTON**

SUBDIVISION NAME: \_\_\_\_\_ REVIEWED BY: \_\_\_\_\_

LOCATION: SECTION(S) \_\_\_\_\_, TOWNSHIP \_\_\_\_\_ SOUTH, RANGE \_\_\_\_\_ EAST

OWNER/DEVELOPER/SUBDIVIDER (NAME, ADDRESS & PHONE NUMBERS) \_\_\_\_\_

\_\_\_\_\_  
DATE: \_\_\_\_\_

<b><u>ITEM</u></b>	<b><u>YES</u></b>	<b><u>NO</u></b>	<b><u>N/A</u></b>
1. Subdivision name	_____	_____	_____
2. Description of property	_____	_____	_____
3. Owner/Developer/Subdivider's (O/D/S) name, address and phone number	_____	_____	_____
4. Surveyor/Engineer's name (and prelim stamp)	_____	_____	_____
5. Existing property line	_____	_____	_____
6. Limits of incorporated areas	_____	_____	_____
7. Section and township lines	_____	_____	_____
8. Street names/subdivision name (letter of approval from Building Permit Office)	_____	_____	_____
9. Street R/W width (existing and proposed)	_____	_____	_____
10. Plat shall bear a note stating whether streets will be private or public	_____	_____	_____
11. Private streets and drainage dedicated for public use	_____	_____	_____
<b>(<u>LARGE NOTE</u>) BUYER BEWARE - STREETS, ROADS, SERVITUDES AND RIGHTS OF WAY IN THIS SUBDIVISION WILL <u>NOT</u> BE MAINTAINED BY THE LIVINGSTON PARISH COUNCIL OR ANY OTHER PUBLIC BODY.</b>			
12. Existing buildings	_____	_____	_____

<u>ITEM</u>	<u>YES</u>	<u>NO</u>	<u>N/A</u>
13. Building lines (including minor subdivisions, Subdivisions with and without improvements) Front yard – twenty - five (25) feet Rear yard – twenty (20) feet Side yard(s) – six (6') if ≤65' – seven (7') if ≥66'	_____	_____	_____
14. Existing drainage ditches and canals	_____	_____	_____
15. Existing lakes and ponds	_____	_____	_____
16. Adjacent property owner's names (if surrounding land has not been previously subdivided)	_____	_____	_____
17. Names of adjoining subdivisions	_____	_____	_____
18. Lot numbers (consecutive)	_____	_____	_____
19. Lot dimensions	_____	_____	_____
20. Servitudes, R/W and dimensions (existing and proposed - 15' minimum width)	_____	_____	_____
21. Existing bridges and culverts	_____	_____	_____
22. Contours compiled from quadrangle map or other sources	_____	_____	_____
23. Ditch inverts for open ditch S/D without improvements	_____	_____	_____
24. Method of sewage disposal (location of treatment plant -if necessary)	_____	_____	_____
25. Indicate the subdivision drainage (open ditch, open ditch With design for subsurface, or subsurface)	_____	_____	_____
25a. If 15 lots or more, curb and gutter with subsurface	_____	_____	_____
26. Source of water supply	_____	_____	_____
27. Proposed school and park sites	_____	_____	_____
28. Vicinity map at one (1) inch to two thousand (2,000) feet or larger.	_____	_____	_____
29. The preliminary plat shall be drawn at a scale of one (1) inch equals two hundred (200) feet or larger	_____	_____	_____
30. Date	_____	_____	_____

<u>ITEM</u>	<u>YES</u>	<u>NO</u>	<u>N/A</u>
31. North arrow	_____	_____	_____
32. Scale in feet (graphic)	_____	_____	_____
33. LEGEND: Number of acres, number of lots, name of utility companies, type of street improvements, districts (sewer, water, gas, drainage, fire, recreation), etc.	_____	_____	_____
34. Plot and shade all flood zones (as reflected on the current FIRM Maps).	_____	_____	_____
35. FEMA Firm Map Date Correct?	_____	_____	_____
36. The dedication note should not be included on the preliminary plat	_____	_____	_____
37. Place for Parish President's or Planning Director Approval - (signature and date)	_____	_____	_____
38. 2 <sup>nd</sup> Place for Parish President's or Planning Director Approval - (if revised)	_____	_____	_____
39. Place for Review Engineer for Recommend to Approve - (signature and date)	_____	_____	_____
40. 2 <sup>nd</sup> Place for Review Engineer for Recommend to Approve - (signature and date) (if revised)	_____	_____	_____
41. Form 20-Application for Approval of Preliminary Plat completed with copy of letters to utility Companies attached	_____	_____	_____
42. Subdivision sign (located 5ft from nearest Public ROW) or notification of adjacent owners	_____	_____	_____
43. In a proposed subdivision, the driveways of the proposed lots Are connecting to proposed streets and NOT existing Parish roads.	_____	_____	_____
44. Where a subdivision borders on or contains an existing Or proposed roadway, it shall be required for access to Such street(s) of said subdivision that lots be platted Such that the driveway of said lots connects to the Proposed street and not the existing parish street, with Exception to Minor Subdivisions.	_____	_____	_____

<u>ITEM</u>	<u>YES</u>	<u>NO</u>	<u>N/A</u>
45. For subdivisions consisting of 30 lots or more, Must allocate non-wetland, usable, and cleared Recreational space min. ¼ acre for every 30 lots	_____	_____	_____
46. Make sure street intersections are laid out at least 75 degree intersections.	_____	_____	_____
47. Dead end streets have either a cul-de-sac or T-turnaround (T-turnaround only if 500' or less)	_____	_____	_____
48. If the Development is located within 0.25 miles of a State Hwy DOTD will need to be notified	_____	_____	_____

REMARKS: \_\_\_\_\_

\_\_\_\_\_