

To be published one time
Legal – January 9, 2014

PUBLIC NOTICE

Request for Statement of Qualifications

The Office of the Parish President is hereby soliciting for the submittal of Statements of Qualifications from Professional Engineering firms for the following project:

**Professional Engineering Services
For the
Livingston Parish Road Overlay Program**

Interested firms shall submit one (1) original and six (6) copies on 8 ½" x 11" size paper of their Statement of Qualifications along with, and including their Livingston Parish Standard Form E-1. An electronic version of the entire submittal in PDF format on a compact disc must be included. The complete submittal package shall be delivered to:

Mr. Sam Digirolamo
Director of Planning, Director of Public Works
20399 Government Boulevard
Livingston, LA 70754

Planning Department Office Hours:

Monday through Thursday 7:30 AM – 4:00 PM, Friday 7:30 AM – 11:00 AM

The submittal package shall be received no later than 4:00 pm, Thursday, January 30, 2014. No submittals will be accepted after this time.

Statements of Qualifications shall only be submitted on the Livingston Parish form. Interested firms shall obtain an official Request for Qualification (RFQ) package from the Livingston Parish Department of Planning, 20399 Government Boulevard, Livingston, LA 70754, phone 225-686-3062. Only those firms that have obtained the official RFQ package from the Department of Planning in person or requested certified mailed copies of will be considered.

Written questions or request for clarification regarding the requirements of this RFQ must be submitted to:

Mr. Sam Digirolamo
Director of Planning, Director of Public Works
20399 Government Boulevard
Livingston, LA 70754
sdigirolamo@lpgov.com

no later than 12:00 pm, Wednesday, January 22, 2014. All request sent via email will be addressed via email by the Director no later than five (5) days before the submission deadline. Communications from any other individual will not be binding on the Parish.

All engineering firms that are incorporated shall also be registered with the Louisiana State Board of Registration for Professional Engineers and Land Surveyors. A copy of the current Certificate(s) of Registration, as well as, current certificate(s) of insurance, including but not limited to liability, workman's compensation, errors and omissions, shall be attached to each Statement of Qualification. Failure to be registered in good standing with the aforementioned Board will result in the Qualification Statement being rejected.

Include in your submittal a copy of your firm's (include subconsultant's) rate sheets.

The Director of Planning/Director of Public Works reserves the right to reject any and or all of the submittals in response to this Request for Qualifications.

PARISH OF LIVINGSTON
OFFICE OF THE PARISH PRESIDENT

LAYTON RICKS
PARISH PRESIDENT

SAM DIGIROLAMO
DIRECTOR OF PLANNING/DIRECTOR OF PUBLIC WORKS